



The Arc of Tippecanoe County

Board Member Expectations and Responsibilities

Serving on any Board of Directors is both an honor and a responsibility. The Arc of Tippecanoe County is a growing organization with multiple activities each month. The success of these programs depends on the leadership and support of the Board of Directors.

Vision Statement:

The Arc of Tippecanoe County empowers individuals with intellectual and developmental disabilities to live a meaningful life by acting as the local point of entry for information, education and social opportunities.

Mission Statement:

The Arc of Tippecanoe County is committed to all people with intellectual and developmental disabilities realizing their goals of learning, living, working and playing in the community.

General Expectations of Board Members:

- Support and share the mission of The Arc of Tippecanoe County.
- Know the organization's strategic plan including goals, policies, programs, services, strengths and needs. Participate in the development of these resources annually.
- Assist in building and fostering relationships to enhance the organizations public standing.
- Ensure the organizations legal and ethical integrity.

Meetings and Committees

- Attend all Board Meetings and Committee Meetings. A minimum of 75% attendance at all board and committee meetings is required.
- Participate in one committee and/or become an officer.
- Attend and participate in Arc Signature Events- Arc in the Park, Resource Fair, Prom, Blue Jean Ball, Legislative Forum and the Holiday Dinner and Dances for Adult Recreation/SSSC.
- Serve the organization as a whole.

Fundraising and Fiduciary Responsibilities':

- Secure adequate financial resources for the organization to fulfill its mission through fundraising efforts and grant writing.
- Assist the Executive Director with Development by your connections with corporations, foundations and individuals.
- Read and understand the organization's financial statements.
- Exercise prudence with The Arc of Tippecanoe County's funds.
- Volunteer your time to special projects.

Relationship with Staff:

- Support and evaluate the Executive Director and other staff/volunteers.

Board Development:

- Build and maintain a competent Board.
- Provide orientation to new Board members.
- Participate in any Board Training or Retreats.